

Lansing, Michigan

June 5, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, June 5, 2001, at 11:00 a.m.

Present: Cathy Wilson, Deputy Director of State Government Affairs,  
representing John Engler, Governor, Chairperson  
David Hildenbrand, Deputy Chief of Staff, representing Dick  
Posthumus, Lt. Governor  
Theodore Hughes, Assistant Attorney General for Law, representing  
Jennifer M. Granholm, Attorney General  
Julie Croll, Chief Deputy State Treasurer, representing Douglas B.  
Roberts, State Treasurer  
A. Edwin Dore, Deputy Secretary of State, representing Candice  
Miller, Secretary of State  
Jean Shane, Executive Assistant, representing Thomas D.  
Watkins, Superintendent of Public Instruction

Arlene Oisten, Secretary

Absent: None

Others Present:

Patty Cantu, Department of Career Development; Carol Issacs and  
Bill Hart of the Department of Community Health; Sherry Bond,  
James Burris, Kathy Jones, of the Department of Management and  
Budget; Connie Hanrahan, Randy Knapp, Pam Lavender, of the  
Department of Transportation; Karl Trautman of the Senate  
Democratic Staff; Kevin Cusick and Robert Regan of EMC

1. CALL TO ORDER:

The meeting was called to order by Ms. Wilson. Reverend Alan Kamens of Grace Lutheran Church in Lansing gave the invocation. Ms. Wilson led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of May 15, 2001 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Ms. Cantu of the Department of Career Development presented the "State of Michigan Carl D. Perkins Consolidated Annual Report for Program Year 1999-2000." This is a copy of the report sent to the Federal Government in compliance with the program funding requirements. She presented an overview of the program and explained that this was the first year that performance indicators had to be reported to the Federal Government. These indicators included grade point averages, graduation rates, and training to maintain gender equity in under represented programs. Other information included special training and educational programs for students training in a specific career, and, technical and educational activities for teachers.

There being no questions, Ms. Wilson accepted the report from the Department.

Certified Retention and Disposal Schedule:

Wayne County, Corporation Counsel, 4/23/01

Retention and Disposal Schedules:

Department of Community Health, Management Information Systems  
Division, Technical Services Section, 4/12/01

Family Independence Agency, Office of Professional Development, 4/18/01

Department of State, Compliance and Rules Division, 1/29/01

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be approved by the Board. Ms. Croll supported the motion and it was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:  
(Please see the following pages)

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Ms. Croll presented the Finance and Claims Committee Reports covering the regular meeting held May 29, 2001 and the special meeting held June 5, 2001. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Finance and Claims Committee Report of May 29, 2001 and the special Finance and Claims Committee Report of June 5, 2001 be approved and adopted, noting that item 1s of the special meeting was withdrawn. The motion was supported by Mr. Dore and unanimously approved.

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Ms. Croll presented the Building Committee Report covering the regular meeting held May 30, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of May 30, 2001 be approved and adopted. The motion was supported by Ms. Shane and unanimously approved.

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Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of May 30, 2001. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held May 30, 2001 be approved and adopted with the withdrawal of items 94 through 158 of the Transportation agenda, also noting the acceptance of the revised Department of Transportation Director's letter of June 4, 2001. The motion was supported by Mr. Hildenbrand and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Croll moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Ms. Wilson adjourned the meeting.

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SECRETARY

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CHAIRPERSON